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**2018-2019 School Calendar**

**September:**

**04**-Schools Open – First Day for Students

**10**-School/Offices Closed-Rosh Hashanah

**19-**Schools/Offices Closed-Yom Kippur

**October**

**08-**School Closed for Students-Professional Development Day for Teachers and Instructional Assistants

**18-**Two Hours and Forty-Five Minutes Early Dismissal; School Closed for Pre-Kindergarten Students

**19**-Schools Closed for Students and 10-Month Staff-Professional Meeting Day

**November**

**06-**Schools Closed for Students–Election Day

**13**-Two Hours and Forty-Five Minutes Early Dismissal-Schools Closed for Pre-Kindergarten Students

**21-**Schools/Offices Two Hours and Forty-Five Minutes Early Dismissal-Last Day before Thanksgiving

Holiday; Schools Closed for Pre-Kindergarten

**22-23**-Schools/Offices Closed – Thanksgiving Holiday

**26**-Schools/Offices Reopen

**December**

**24-31**-Schools/Offices Closed – Christmas/Winter Holiday

**January**

**01-**Schools/Offices Closed – Christmas/Winter Holiday

**02-**Schools/Offices Open

**21-**Schools/Offices Closed – Martin Luther King, Jr. Holiday

**February**

**01-** Schools Closed for Students – Non-Work Day for Instructional Assistants

**18**-Schools/Offices Closed – Presidents’ Day

**March**

**08**-Two Hours and Forty-Five Minutes Early; Professional Development Time

available for Instructional Staff; Schools Closed for Pre-Kindergarten Students

**April**

**09-** Two Hours and Forty-Five Minutes Early Dismissal; Schools Closed for Pre-Kindergarten Students

**19**-Schools/Offices Closed-Good Friday

**22**-Schools/Offices Closed-Easter Monday

**23**-Schools/Offices Reopen

**May**

**27**- Schools/Offices Closed – Memorial Day

**June**

**13-** Last Day for Pre-Kindergarten Students

**14-** Last Day for Students, Two Hours and Forty-Five Minutes Early Dismissal System-wide

**17-Professional Time for Teacher-Last Duty Day for Teachers; Non-work Day for Instructional Assts.**

MEET THE STAFF

For the 2018-2019 School Year

|  |  |
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| Parrs Ridge Elementary | **Mount Airy Elementary** |
| **Principal**: Mr. Craig S. Hastings | **Principal:** Mrs. Deborah Winson |
| **Asst. Principal**: Mrs. Kristine Hayden | **Asst. Principal**: Mrs. Jessica Smith |
| **School Counselor**: Mrs. Kelly Doolan | **School Counselor**: Ms. Erin Scott |
|  |  |
| **Pre-Kindergarten** | **3rd Grade** |
| **Teacher:** Michaeline Vincent | Melanie Cavey |
| **Pre-K Assistant:** Alyson Lamb | Kelly Eyler |
|  | Maureen Heim |
| **Kindergarten Teachers** | Hana Kastner |
| Linda Black | Amy Knight |
| Heather Conaway | Mikaela Lesko |
| Janelle Creighton | Leah Offutt |
| Kim Dunn |  |
| Patricia Hultquist | **4th Grade** |
| Mary Schmidt | Jennifer Clinton |
| Allyson Sealfon | Stacey DeColli |
|  | Daphne Knott |
| **1st Grade** | Bill Murphy |
| Kathie Borghans | Katie Williams |
| Celeste Donoghue | Brittany Zecchino |
| Heather Romig |  |
| Brigid Scanlon | **5th Grade** |
| Elizabeth Seay | Dale Houston |
| Linda Suscello | Kellsye O’Sullivan |
| Erin Wolfe | Conor Riggin |
|  | Ann Rossman |
| **2nd Grade** | Elizabeth Snively |
| Bridget Bopst | Roxanne Turner |
| Nancy Little |  |
| Stephanie Maring |  |
| Meghan Moore |  |
| Kelly Shumaker |  |
| Kelli Steinberg |  |
| Catherine Strong |  |

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| **FINE ARTS & FITNESS** |

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| Parrs Ridge Elementary | **Mount Airy Elementary** |
| Patrick Kallas – Physical Education Teacher | Zach Hinton – Physical Education |
| Cindi Curtin .5 – Physical Education Teacher | Cynthia Curtin .5 – Physical Education |
| Michelle Neddo – Art Teacher | Kim Lomax - Art |
| Lynne Hasenei – Music Teacher | Jen Mitchell – Instrumental Music |
| Erin Lebois – Health Teacher | Laura Bradley – Vocal Music |
| Becky Dashiell – Media Specialist | June Baile - Health |
|  | Karen Dulany – Media Specialist |

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| **OFFICE STAFF** | |
| Parrs Ridge Elementary | **Mount Airy Elementary** |
| Katie Deutsch - Secretary | Kyle Becker - Secretary |
| Re Rennie – Secretary/Registrar | Theresa Mullet – Secretary Registrar |
| Terry Cimino - .5 Secretary | Terry Cimino - .5 Secretary |

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| **NURSE-RN** | |
| Parrs Ridge Elementary | **Mount Airy Elementary** |
| Jen Byers | Annette Cremens |

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| **RESOURCE TEAM** | |
| Parrs Ridge Elementary | **Mount Airy Elementary** |
| Marcia Batista - .5 Special Education Assistant | EllaMae Barnwell – ELA Specialist |
| Ginger Berndt – Special Education Assistant | Dawn Bay – Special Education Assistant |
| Laura Butler – Reading Resource Teacher | Molly Brandt – Special Education |
| Melissa Couillard – Math Resource | Melissa Couillard – Math Resource |
| Dottie Doyle - .5 Special Education Assistant | Paige Grotte – Special Education |
| Melinda Staub – Special Education Teacher | Meghan Kenney – Speech/Language |
| Laura Forman - OT | Robin Marsden – Gifted & Talented Teacher |
| Julie Sawyers - OT | Kim Scott – Special Education Assistant |
| Sarah Jenkins – Special Education Teacher | Lindsay Young – Special Education |
| Tammy Jones – Speech Pathologist |  |
| Robin Morie - .2 Speech Pathologist |  |
| Marlene O’Clery - .5 Special Education Clerical |  |
| Jennifer Simensky – Special Education Teacher |  |
| Janet Street – PT |  |
| Diane Hughes - AEL |  |
| Robin Marsden – Gifted and Talented Teacher |  |

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| **ITINERANT STAFF** | |
| Parrs Ridge Elementary | **Mount Airy Elementary** |
| Don Hicks – Elementary Supervisor | Don Hicks – Elementary Supervisor |
| Gabrielle Glorioso – School Psychologist | Gabrielle Glorioso – School Psychologist |
| Susan McFadden – Pupil Personnel Worker | Susan McFadden – Pupil Personnel Worker |
| Ron Schuette – Behavior Specialist | Ron Schuette – Behavior Specialist |
| Chris Wittle – Special Ed. Supervisor | Chris Wittle - Facilitator |
| Jen Hogue - ESOL |  |
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| **INSTRUCTIONAL ASSISTANTS** | |
| Parrs Ridge Elementary | **Mount Airy Elementary** |
| Terry Brown | Amy Boone |
| Jen Keller | Karen Hames |
| Alyson Lamb – Pre K | Audra Kelly |
| Allyson Rice | Debbie Koch |
| Heather Righter | Sharon Van Fleet |
| Sue Rock | Lisa Weisman |
| Holly Sturm |  |

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| **CUSTODIAL STAFF** | |
| Parrs Ridge Elementary | **Mount Airy Elementary** |
| Jim Thompson – Building Supervisor | Chandra Blizzard – Building Supervisor |
| Al Hebron | Damien Clark |
| Carol Parlier | Homer Johnson |
| Tiffany Richard | Tiffany Richard |
|  | Mike Warner |

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| **SUPPORTING STAFF** | |
| Parrs Ridge Elementary | **Mount Airy Elementary** |
| Shelley Dayton – Permanent Substitute | Candice James – Permanent Substitute |
| Ruthanne Glover - .5 Media Clerk | Christine Mandeville – .5 Media Clerk |
| Beth Hess – One on One Assistant | Tina Dix – One on One Assistant |
| Nelda Caballero - Interpreter | Vicki Amoriell – One on One Assistant |
|  | Christina Campitelli – One on One Assistant |
|  | Nelda Caballero - Interpreter |
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| **CAFETERIA STAFF** | |
| Parrs Ridge Elementary | **Mount Airy Elementary** |
| Bonnie Wright - Manager | Bonnie Wright - Manager |
| Leighann Hood | Patty Lambert |
| Dawn Zepp | Christina Pickett |
| Carolyn Wilson | Carol Quinn – Lunchroom Aide |
| Sharon Franklin – Lunchroom Aide | Lynn Love – Lunchroom Aide |
| Melissa Maccubbin– Lunchroom Aide |  |
| Amy Morrill- Lunchroom Aide |  |
| Lisa Twilley – Lunchroom Aide |  |

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| **MT. AIRY & PARR’S RIDGE ELEMENTARY PTO**  **2018-2019** |

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| **To view information and upcoming events visit the PTO Web page: http://maesparrspto.com** |

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| **Officers** | **Contact Information** |
| President: Vicky Amoriell | 410-935-8771 **Email**: vamoriell@aol.com |
| 1st VP: Jessica Shaffer | 443-546-7871 **Email**: jshaffer1718@yahool.com |
| 2nd VP: Beth Herdman | 732-757-6648 **Email**: baherdman@yahoo.com |
| Secretary: Terence Sullivan | 301-674-0004 **Email:** Terence\_Sullivan\_Jr.@yahoo.com |
| Treasurer: Jennifer Morris | 301-908-6412 **Email**: Jennifer\_Morris@yahoo.com |

**PTO General Meetings Schedule**

**2018/2019**

**6:30 pm (3rd Wednesday)**

|  |  |  |
| --- | --- | --- |
| Wednesday | September 26th | PARR’S |
| Wednesday | January 16th | MAES |
| Wednesday | March 20th | PARR’S |
| Wednesday | May 15th | MAES |

**(Dates and Times subject to change)**

**PTO Executive Board Meetings Schedule**

**2018/2019**

**10:00am**

**(Dates and times subject to change)**

|  |  |
| --- | --- |
| Date | School |
| 9/18 | PARR’S |
| 10/16 | MAES |
| 1/15 | MAES |
| 2/19 | PARR’S |
| 3/19 | MAES |
| 4/16 | PARR’S |
| 5/21 | MAES |

**Parr’s Ridge / Mount Airy Elementary**

**PTO Activity Calendar September/October**

**More activities will be communicated thru School Messenger and the PTO Website**

**2018-2019**

**(Dates and times subject to change)**

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| **Month** | **Function** | **Location/**  **School** | **Date** | **Time** |
| **September** | Back-to-School  Social | Watkins Park | September 11th  Raindate: September 18th | 6:00 pm -7:00 pm |
| **October** | Fun Run Pep Rally | Parr’s | October 1st |  |
| **October** | Fun Run | Parr’s | October 12th |  |
| **November** | Movie Night | Parr’s | November 9th | 5:30 pm – 8:00 pm |
| **March** | Bingo Night | Parr’s | March 8th | 5:30 pm – 8:00 pm |
| **April** | Science Fair | Parr’s | April 4th | Time to Be Determined |

**GENERAL INFORMATION**

**SCHOOL HOURS**

The school day is **9:15 A.M. to 3:45 P.M. for Mt. Airy Elementary and Parr’s Ridge Elementary.** Students should arrive at school **no earlier than 8:45 A.M. and be in the classroom no later than 9:15 A.M. to be marked as present and on time.** No student may enter the building until 8:45 A.M. This will insure proper supervision at all times.

Parent pick-up at the end of the day is at 3:45 P.M. Please be respectful of the dismissal and office staff by picking up your child at this time whenever your child has been placed on parent pick-up.

**Dismissal of students with any person other than a parent/guardian requires a note from the parent/guardian and is required if a child is to leave the school by any means other than his/her regular method.**

**Important Phone Numbers:**

**Mount Airy Elementary: 410-751-3540**

**Parrs Ridge Elementary**: 410-751-3559

**Central Office**: 410-751-3000

**Transportation**: 410-751-3229

**Department of Social Services**: 410-386-3434

**AFTER SCHOOL CARE**

After school care will be offered at both schools.



Mt. Airy Elementary and Parr’s Ridge: ABC Care – 410-751-3700

**BIRTHDAYS**

To celebrate our students’ birthdays, we will continue with our traditions as much as possible. Parents are welcome to join their child for lunch, as always. For safety reasons, we ask that you do not bring siblings to lunch. If parents would like to bring in birthday treats for all the children, **the treats will need to be nonedible** and brought to the cafeteria (not the classroom). Stickers, erasers, pencils, or other non-food items are acceptable for treats.

**With the increase in childhood obesity and the potential for life threatening food allergies, we strongly discourage bringing fast food into the cafeteria.** **Food brought into the cafeteria may not be shared with other students.** We appreciate your help in keeping all our students safe and healthy.

**Party invitations may not be distributed at school at any time.**

**CONFERENCES**

Parents are encouraged to schedule conferences throughout the year.

Conference dates for this year will be:

**MAE: Wednesday, October 17th invitation only**

**Monday, November 12th**

**Thursday, November 29th**

**Thursday, January 31st-invitation only**

**PARRS:**

**October 18th invitation only**

**November 20th**

**December 13th**

**February 28th invitation only**

**PRIDE AT PARR’S RIDGE**

Students are encouraged to show PRIDE in all areas of the school. This includes in the classroom, in the hall, in the cafeteria, in the bathroom, on the playground, in the Fine Arts and Fitness classes and on the bus. To be a proud polar bear, students will demonstrate the following character traits:

**P =** Positive Attitude

**R =** Respectful and Responsible Citizen

**I = Independent** Thinker

**D** = Determined to do my best

**E =** Eager to learn

**We Have Pride!**

While students are expected to show PRIDE at all times, there may be times when students need additional tiered support, with school expectations. When students are having difficulty showing PRIDE the following procedures will be implemented:

1. Students will be given a friendly reminder to show PRIDE.
2. Students will be given a second reminder to show PRIDE.
3. Students will be asked to have a classroom timeout and complete a problem solving plan before rejoining the class.
4. If the above steps are not successful in helping the child show PRIDE, the student will be given a Disciplinary Referral and will be sent to the support room/front office until he/she is able to return to class and display PRIDE. Please sign any problem solving plans that come home in your child’s folder and return them to school the next day.  Discipline referrals will be communicated via email.  They should be printed out, signed and also returned to school.

**PBIS @ Mt. Airy Elementary**

Mount Airy Elementary School follows the Positive Behavior Intervention and Support System, where students are expected to model the 3R’s of Respect, Responsibility, and Resilience. They should demonstrate these character traits in the classroom, in the cafeteria, in the halls, on the playground, and on the bus. Staff members will acknowledge and model positive examples of the 3R’s. Some ways students can show these traits are:

**Respect:** Listening to others, using kind words, including others in activities

**Responsibility**: following instructions, asking for help, avoiding unsafe behaviors

**Resilience:** Persisting at a challenging task, problem-solving, overcoming obstacles PBIS Website link: <http://maes-pbis.weebly.com>

**PARENT VOLUNTEER TRAINING**

Every person who plans on volunteering or going on field trips during the school year must have volunteer training **annually.** Volunteer training will take place **online** again this year. **Approval status** **expires on the last day of each school year**. New forms will be available on-line August 1st. The screening of all volunteers is important to ensure the safety of students, staff, and other volunteers. Requests to volunteer are delayed until the screening process is completed. Once the screening process is completed, volunteers will be emailed at their personal email address provided on the Volunteer Information Form to confirm their volunteer status. This make take up to 5 days.

**READING INCENTIVE**

Each year our PTO sponsors a Reading Incentive Program that encourages daily reading. Our goal is for all students to become more proficient readers and appreciate the many joys of reading. Additional information about the program will be available in the PTO newsletter.

**SCHOOL PICTURES**

Individual pictures will be taken by Classic Photography. Pictures will be taken on

**9/27 at Mt. Airy Elementary and October 9, at Parr’s Ridge.**  Pictures will be available prior to the winter holidays. Individual pictures and class pictures will be taken sometime in the spring. More information regarding pictures will be sent home during the school year.

**YEARBOOKS**

Orders for yearbooks will be taken in **January** and the books will be distributed before the end of the school year. The yearbook includes individual pictures of students and staff members as well as candid shots. **It is recommended you order your yearbook early. We sell out of extra copies at the end of the year.**

**ATTENDANCE**

The relationship between good attendance and academic achievement is well recognized. In addition, regular school attendance assists in the development of good work habits and self-discipline. There is a state-wide effort to improve attendance. We will strive for the exemplary rating of 97%.

**SCHOOL SPONSORED EVENTS**

**In order for a student to participate in a school sponsored event after school, i.e. a band concert, students must be in attendance during the school day.**

**In accordance with MSDE Guidelines, the following is the attendance recording policy:**

A student is counted present for a full day if the student is in attendance four (4) hours or more of the school day. A student is counted present for ½ day if in attendance for at least two (2) hours of the school day, but less than four hours. A student is considered tardy if he/she arrives late or leaves early.

**REPORTING YOUR CHILD’S ABSENCE**

Please email to report your child’s absence and request work. Requests for work should be made prior to 10 am. Homework for students that have been absent will be sent home on the 2nd day upon request from the parent. Please call or e-mail using the following email address to report your child’s absence.

An e-mail address has been established for MAE and PARR’s as follows:

**E-Mail**: [**maeattendance@carrollk12.org**](mailto:maeattendance@carrollk12.org)

[**parattendance@carrollk12.org**](mailto:parattendance@carrollk12.org)

When reporting an absence by e-mail, it is **not** necessary to send in a note.

**EARLY DISMISSAL DAYS**

***Please Note:*** The following dates are **2 Hour & 45 Minute early dismissals – Dismissal will be at 1:00pm on the following days:**

October 18th

November 13th

November 21st

March 8

April 9

June 14th Last Day of School (subject to change)



**RELEASE OF STUDENTS**

**Students leaving school in any manner other than their regularly assigned route must:**

1. Be signed out by the parent or guardian in the office or
2. Bring written permission **or email: Parrs:** [**parattendance@carrollk12.org**](mailto:parattendance@carrollk12.org) **MAES: maeattendance@carrollk12.org** from home indicating any change to their daily routine giving permission to walk, being picked up at parent pick up etc.

If you pick up your child at the end of the day, you will meet and sign them out at the outside entrance of the Kindergarten Wing at Parr’s Ridge or by the portable at Mt. Airy Elementary.

Students will need to have their method of transportation from school to home/care provider designated by parents/guardians. Categories will include **bus, private vehicle or walker** (a walker is a student who truly walks to a home or daycare provider, not to a private vehicle). Your child will bring a form home to you to indicate your choice. It must be returned the first week of school.

* Bus riding students will be dismissed to line-up as bus numbers are called at the end of each day.
* **Early Departures @ MAES: All students who are departing from school before dismissal (3:45 P.M.) must be picked up from the office by 3:30 P.M**.
* **Mt. Airy Elementary students** departing from school at 3:45pm will report to the music room door. Vehicles must park in the side lot and go to the back of the building. The music room door is located near the portable behind the school.  A teacher will be standing outside the door with a list of the names of students who are being picked up.No child will be permitted to cross the lot without a parent escort. **Under no condition is a child allowed to enter a vehicle unless signed out by an adult.** In the interest of safety, we are asking **all** parents to honor the above procedure.
* **Parr’s Ridge Elementary students** who will be picked up at school at

3:45 P.M. will meet at the outside entrance to the kindergarten wing.

* **When picking up a student from school please have a photo I.D. available to present to the attending staff member.**

**\*MAES Walkers** must continue walking to their home/daycare provider’s address upon exiting the building. They cannot enter a vehicle on school property. Upon dismissal from the building, all students are expected to travel to their intended destination.

**Parent Drop Off and Pick Up-PARRS**

**Parr’s Ridge:** When dropping off your child, please bear to the lane on your right after you cross over the walking track in the park. **NOTE:** Exercise caution as you cross the pedestrian walkway. Wait in line and proceed slowly to the sidewalk area directly in the front of the canopy. Students should exit vehicles from the passenger side only.

As you exit the parent drop off areas, please exit **ONLY** by the lane closest to the building. It is imperative that we provide a safe zone for buses. Please do not drop off your child before 8:45 A.M. as there will be no supervision at that time. Parent drop-off will close at 9:05 A.M. Any students arriving after that time will need to be escorted into the building by an adult and signed in at the office.

All students who will be picked up at **school after 3:15pm** at Parr’s Ridge will report to the Kindergarten wing for dismissal through the side door adjacent to the side parking lot (which is to the right of the building) for parent pick-up time of 3:45 P.M.. Parents should park ***only*** in the lot directly to the right of the school (nearest the side door and canopy). At 3:45pm.a staff member will bring your child to the side entrance for dismissal.

**Parent Drop Off and Pick up-MAES**

**Mt. Airy Elementary:** **Parent morning drop off will be 8:45 A.M.** Students should enter the building through the front doors**. Please do not drop your child off before 8:45am.** Parent drop-off will close at **9:05am**. Any students arriving after that time will need to be escorted into the building by an adult and signed in at the office.

In the interest of safety, children should be signed out early **only** when **absolutely necessary. This must be prior to 3:30pm to avoid congestion in the hallways and assure safety for our students during our busy dismissal period. No student will be dismissed from the office after 3:30pm.**

You may sign out your child in the school office **prior to 3:30pm**. for **early dismissal only. Afternoon parent pickup will be outside the music room door at 3:45pm. Parents will need to park and walk to the back of the building by the portable.**

**Any changes in dismissal method for students must be made in writing signed by a parent/guardian, and brought to the attention of the school office or email**[**maeattendance@carrollk12.org**](mailto:maeattendance@carrollk12.org)

